

**BUILDING USE Agreement with the Plainville, CT U.M.C.**  
56 Red Stone Hill, Plainville, CT 06062 – 860-747-2328 – [plainvillunited@sbcglobal.net](mailto:plainvillunited@sbcglobal.net)

**(PLEASE PRINT ALL INFORMATION)**

Contact Person: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone: \_\_\_\_\_. email: \_\_\_\_\_

Any and All Changes must be immediately brought to the attention of the Church, by email and/or telephone.

**Terms of Agreement for Building Use, Plainville U.M.C.:**

1. HEAT SETTING is to be no higher than 65°.
2. ALL THERMOSTATS must be set back completely/to 50° in Hall.
3. All LIGHTS need to be turned off upon departing; Room doors closed.
4. BATHROOM lights/fan/water must all be off.
5. During the heating season, BATHROOM DOORS are to be propped open at departure using the chairs/door stops provided.
6. COMMODES must be left unclogged; plungers are provided.
7. ALL OUTSIDE DOORS must be locked with doors tested.
8. Parking Lot Entrance OUTSIDE and INSIDE DOORS must always be kept closed during the building use/hold inside door crash bar and turn key to keep unlocked during the building use.
9. NO PETS/ANIMALS are permitted on the property.
10. All SMOKING must be ONLY at the outside Smoking Stations.
11. NO LIQUIDS, in closed or open containers, are to be placed in the garbage pails; please empty in sinks and wash sink surfaces.
12. All RECYCLABLES must be put into the recyclable container in the A.A. room or church kitchen, and not in the garbage pails.
13. DONATIONS must be made MONTHLY to the Church for ongoing building use/in advance for individual building use.
14. MINOR CHILDREN & ANY OTHER NON-GROUP MEMBERS, *if they must be brought to the meetings*, must remain in the room(s) being used during the meetings, and cannot be allowed in the parking lot, hallways, stairways, other rooms, or any other portion of the church facility.

Based on compliance with this Agreement, the Church reserves the right to alter these Terms and/or to terminate the Building Use.

\_\_\_\_\_  
Group Rep. signature and date

\_\_\_\_\_  
Church Rep. signature and date